

Synergy Privacy Policy

Our commitment to you

As a Synergy Systems client, you've entrusted to our care your personal and company data. We recognize that your relationship with us is based on trust and that you expect us to act responsibly and in your best interests. Because your personal and company data is your private information, we hold ourselves to the highest standards in its safekeeping and use.

This means, most importantly, that we do not sell client information—whether it is your personal information or the fact that you are a Synergy Systems client—to anyone.

Instead, your information is used by us primarily to complete transactions that you request or to make you aware of other products and services that we offer.

The information we collect about you

You may provide personal information when you have an account with us.

Personal information collected from any source may include your:

- * Name and address of your company's contacts.
- * Ship to Information.
- * E-mail information.
- * Description and comments about your projects.

How we handle your personal information

We do not sell information about current or former clients or their accounts to third parties. Nor do we share such information with anyone.

How we protect privacy online

Our concern for the privacy of our clients naturally extends to those who use our website, Synergy Systems.

Our website uses secure programs of online communication, including user names and passwords. These technologies provide a high level of security and privacy when you access your account information.

Synergy Systems offers customized features that require our use of "HTTP cookies" tiny pieces of information that we store on your browser to store. However, we make very limited use of these cookies. We don't use them to pull data from your hard drive, to learn your e-mail address, or to view data in cookies created by other websites. We won't share the information in our cookies or give others access to it except to help us better serve your construction reporting needs.

How we safeguard your personal information

We restrict access to information about you to those Synergy Systems employees who need to know the information to provide products or services to you. We maintain strict physical, electronic, and procedural safeguards to protect your personal information.

What you can do

For your protection, we recommend that you do not provide your account information, user name, or password to anyone. If you become aware of any suspicious activity relating to your account, please contact us immediately.

We'll keep you informed

As required by federal law, we'll notify you of our Privacy Policy annually. We reserve the right to modify this policy at any time, but rest assured that if we do make changes, we'll tell you promptly.

Contact us regarding additional information for Synergy Systems services.